



Hanover Township Board of Trustees

September 17, 2025 Meeting Minutes

Call to Order: Board President Jeff Buddo called the regular Board meeting to order at 6:00 PM. Mr. Buddo led the opening ceremonies and Mr. Johnson gave the opening invocation.

Roll Call: Mr. Sullivan, Fiscal Officer, took a roll call with Messer's Miller, Johnson and Buddo present. Other officials present: Road Superintendent Scot Gardner, Deputy Sheriff Steve Tanner, Fire Chief Clark and Bruce E. Henry, Township Administrator

Approval of Meeting Minutes: Motion made by Mr. Johnson, seconded by Mr. Miller, to approve the August 20, 2025 regular meeting minutes and approve warrants for release/distribution as well as approval of all administration reports. Upon roll call by Mr. Sullivan, Mr. Miller, Mr. Johnson and Mr. Buddo voted yes to approve all.

Guest Presentation: Lt. Schuster, Butler County Sheriff's Office Road Patrol Commander, addressed the Board regarding the Township Noise Resolution 46-23 and how the Sheriff's Office is handling calls related thereto. Lt. Schultz also talked with the Prosecutor's Office about a letter that was suggested to be added by the township when multiple complaint are logged for a particular property. Deputies may use ORC disorderly conduct provisions (minor misdemeanor) when the Township Resolution doesn't apply. When handled as suggested, the Township Resolution may result in a misdemeanor, a higher penalty.

Citizen Participation: No one asked to be recognized.

Administration Reports

Law Enforcement:

Butler County Sheriff's Office

District #18

Hanover Township Contract Cars Monthly Report for August 2025

<u>Activity Area</u>	<u>Month Totals*</u>	<u>YTD</u>
• Dispatched Calls:136		905
• Felony Reports: 01		17
• Misdemeanor Reports: 07		49

- Non-Injury Crash: 10 34
- Injury Crash: 03 20

Total Reports: 21.....120

- Assists/Back Up: 34 182
- Felony Arrests: 00 07
- Misdemeanor Arrests: 00 20
- OMVI Arrests: 00 00

Total Arrests: 0027

- Traffic Stops: 09 67
- Moving Citations: 10 48
- Warning Citations: 03 21
- Civil Papers Served: 0 01
- Business Alarms: 1 15
- Residential Alarms: 05 37
- Special Details: 10 93
- COPS Times: 3,300 (*Min.*) 34,900 Min.
- Vacation Checks: 00 92
-

Prepared by BEH.

.....
Hanover Township Fire Department
Monthly Report for ~~August 2025~~- Phil Clark Fire Chief

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

	<u>Month</u>	<u>YTD</u>
• Emergency Medical Operations/Squad Runs:	63	447
• Motor Vehicle Accidents:	07	58
• Fire Runs:	14	113
• Fire Inspections:	00	00
• Knox Box Details	00	00
• Other	00	00
• Total for the month:	84 Runs/Operations (Fire/EMS Runs)	

Total Year 2025: 621 Runs/Operations

(August 2024: 73 Runs/Operations)

.....

Total for 2024	903	
Total for 2023	867	
Total for 2022	1010	5 year average (2020-2024)
Total for 2021	1075	945 Runs/Operations
Total for 2020	870	
Total for 2019	879	
Total for 2018	777	
Total for 2017	689	
Total for 2016	705	
Total for 2015	733	
Total for 2014	809	5 year average (2017-2021): 858
Total for 2013	750	Run Increase Since 2007: 358
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	
Total for 2007	717	

SUPERINTENDENT'S REPORTS



(September 17, 2025)

Millville Cemetery Operations Report August 1 through August 31, 2025

1 Graves sold to Township residents (@ \$1,400) -----	1,400.00
2 Full Interments-----	2,800.00
0 Baby interments-----	0.00
2 Cremations-----	2,200.00

Foundation and Marker installation fees-----	2,360.00
Grave Transfer-----	0.00
Donations-----	0.00

Total: ----- \$8,760.00

Other Cemetery activities:

1. fixed graves
2. cleaned office and garage
3. picked up and removed flowers from stones
4. cut grass and weed eaten four times

**Road, Streets and Park
(Scot Gardner)**

1. Replaced post on curve chevron on Nichols Road.
2. Cut grass and weeds out of curb on Roberta Drive and pressure washed to fix standing water.
3. Repaired the striker cable on the new playground equipment.
4. Got Park ready for truck show.
5. Performed second round of roadside mowing, including cutting back brush for visibility.
6. Cut grass and trimmed on all Township properties four times.
7. Sprayed for weed control.
8. Replaced the street name sign on Rehfuse Avenue.
9. Cleaned in front of a catch basin on Sir Douglas Drive.
10. Started spraying weeds in the curbs in the subdivisions.
11. Pulled weeds out of the Memorial.
12. Performed monthly truck, park, and stormwater inspections.

Administrator August Summary Report
(September 2025)

- **Park Restroom Project:** Continued follow up with the contractor to finish out punch list items and Luminant Architects regarding final items that need to be addressed. Opened the new restroom for public use in July.
- **Nuisances and Zoning Issues: Ongoing**- Followed up on nuisances and inspected properties located on Merle Avenue, Old Oxford Road, SR 177. Millville Oxford Road, and Woodbine. Letters were prepared and sent to some of the locations. Spent time following up on letters/phone calls made by the township to clear up nuisances on properties located on Hamilton Richmond Road and various locations throughout the Township.
- **Fiscal Operations- Ongoing**: Continued monthly analysis of the financial condition of the Township and working in planning of projects identified by the Board for implementation.
Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets and reports. Prepared economic data, cost projections for operations and potential fire levy amounts.

- **Property tax Elimination Issues:** Spending time monitoring state and local activities as the issue of property tax elimination may move forward. Meeting with various officials in order to provide timely information to the Board.
- **Personnel:** Examining personnel files to insure all proper forms and related documents are in place. Also reviewing for an update, the Township Rules of Conduct.
- **Computer Issues:** A number of Township laptop and tower base computers are older and cannot accept the upgrade to Windows 11. We have until mid October to address this issue which is critically important to Township operations.
- **Website:** Examining options to upgrade and make the website more citizen friendly. Minutes were sent for the website archives. Currently working on some updates to the website.
- **Open Burning: Ongoing**- Despite the change in weather, open burning continues to be a problem in some areas. The Administration fielded a number of phone calls related to complaints and questions regarding the law. Information has been made available to the public. Information was also published in the recent newsletter. Efforts are continuing to keep residents advised.
- **Newsletter: Ongoing**-Assembling information/articles for inclusion in the Township newsletter to be published in late September or mid October.

- **Drainage Issues: (Ongoing)**With the heavy rain falls and winds, the Road Department and Administration have fielded several calls/complaints. Many of the issues were clearly private property problems over which the Township has no authority.

Personnel Actions and Other Items of Note

August - September 2025:

Fire Department:

Cemetery- None

Road Department

4) Monthly Revenue and Expenditure Reports by fund for this month of 2025 are attached to this report. See charts of expenditures and revenues.

Fiscal Year 2020

Jan- Cash Balance: \$1,665,256.35
Feb- Cash Balance: \$1,672,757.34
Mar- Cash Balance: \$2,308,393.51
Apr- Cash Balance: \$2,230,590.13
May- Cash Balance: \$2,192,706.20
June- Cash Balance: \$2,290,353.31
July- Cash Balance: \$2,185,119.72
Aug- Cash Balance: \$2,281,130.53
Sept- Cash Balance: \$2,578,948.20
Oct- Cash Balance: \$2,32,780.90 (Excludes CARES Funding; If included balance is \$2,859,129.29
Nov- Cash Balance: \$2,446,861.80 (Excludes CARES Funding; If included balance is \$2,728,043.24
Dec- Cash Balance: \$2,436,152.18 (Includes \$35,374.23 CARES Revenue)

Fiscal Year 2021

Jan- Cash Balance: \$2,327,500.47
Feb- Cash Balance: \$2,555,744.03
Mar- Cash Balance: \$2,326,232.58
Apr- Cash Balance: \$2,936,429.83
May- Cash Balance: \$2,865,179.70
June- Cash Balance: \$2,814,391.86
July- Cash Balance: \$3,162,801.28
Aug- Cash Balance: \$3,018,684.99
Sept- Cash Balance: \$3,529,740.57
Oct- Cash Balance: \$3,487,179.01
Nov- Cash Balance: \$3,355,784.52
Dec- Cash Balance: \$3,269,634.31

Fiscal Year 2022

Jan- Cash Balance: \$3,106,359.45
Feb- Cash Balance: \$3,061,133.65
Mar- Cash Balance: \$3,780,417.05
Apr- Cash Balance: \$3,703,934.16
May- Cash Balance: \$3,643,272.43
June- Cash Balance: \$3,498,499.98
July- Cash Balance: \$3,866,009.07
Aug- Cash Balance: \$3,903,052.77
Sept- Cash Balance: \$4,264,684.95
Oct- Cash Balance: \$4,201,970.71
Nov- Cash Balance: \$4,092,018.29
Dec- Cash Balance: \$4,039,299.87

Fiscal Year 2023

January Cash Balance: \$3,559,160.92
February Cash Balance: \$3,475,575.97
March Cash Balance: \$3,496,580.72
April Cash Balance: \$4,121,487.83
May Cash Balance: \$3,861,490.93
June Cash Balance: \$3,739,555.00
July Cash Balance: \$3,675,692.32
August Cash Balance: \$3,496,048.90
September Cash Balance: \$4,067,959.69
October Cash Balance: \$3,996,729.39
November Cash Balance: \$3,722,684.18
December Cash Balance: 3,673,455.14

Fiscal Year 2024

Jan- Cash Balance: \$3,483,832.60
Feb- Cash Balance: \$3,459,266.38
Mar- Cash Balance: \$4,241,433.98
Apr- Cash Balance: \$4,075,635.16
May- Cash Balance: \$3,968,743.91
June- Cash Balance: \$3,838,123.51
July- Cash Balance: \$3,939,306.18
Aug - Cash Balance: \$4,836,347.62
Sept- Cash Balance \$4,399,868.62
Oct- Cash Balance: \$4,390,868.62
Nov- Cash Balance: \$3,984,735.41
Dec- Cash Balance: \$3,799,408.75

Fiscal Year 2025

January Cash Balance: \$3,858,401.73
February Cash Balance: \$3,696,211.51
March Cash Balance: \$3,650,367.59

April Cash Balance: \$4,461,364.96
May Cash Balance: \$4,389,043.10
June Cash Balance: \$4,301,659.86
July Cash Balance: \$4,197,570.56
August Cash Balance: \$3,757,669.48

Of Note- Budget Information

- 1) Total Expenditures all funds for August 31:: \$345,345.89 / Revenue: \$498,557.47**
- 2) Total General Fund cash on hand August 31: \$1,700,728.89 (45.26%) of Total funds**
- 3) Total Fire/EMS Fund cash on hand August 31: \$181,785.16 (4.84%) of Total funds**

General Notes and Observations

January- March 2021: Fund balances and carry over as well as property valuation numbers will be analyzed the first quarter. The Township must operate on carry over balances until tax settlements are received in April 2021.

Also, the impact of COVID-19 on revenues and expenditures will be evaluated. Examining new COVID-19 Relief Bill for allocations to Townships.

June- July 2021: The Township should review what can be funded through the American Relief Act for Townships and develop a priority list of projects and costs. Need to schedule a work session in August and/or September to develop a project/program list.

August-September 2021: Must review and address rising costs of Fire/EMS operations and revenue that is not increasing at the same rate. Future consideration necessary to address level levy revenue.

October 2021: Analyzing American relief Fund Act regulations and forwarded Township projects for legal review under the Act. Once an opinion is rendered, a special Board meeting will need to be called for review.

November 2021: No word from legal counsel- American Relief Fund Act funds and their use. Administration is still running short. Road and Cemetery slowing getting back to full strength.

December 2021 through February 2022: Due to illness and furlough, the administration is still operating short-handed.

Township officials will review legal counsel opinions and updated Treasury regulations regarding the use of American Relief Act funding. Priority decisions on key projects and programs to be established by the Board of Trustees.

March/April: Reviewing comprehensive project listing of major projects need for the next 5-7 years. Prioritizing projects for ARF funding for the next two years.

June to September 2022: Finalize Township project priorities to be funded through ARF Act. Determine means for funding the Gene Avenue Project and begin planning for Community Center Parking lot.

October to November 2022: Need to finalize 2023 Road Program and use of county and local ARPA funds.

December 2022/April 2023: Once received from various sources, a review of projects and how they will be financed should be prioritized. Payment for the Gene Avenue Culvert Project will be due.

May/June 2023: Restroom project a priority and must work with architects to get the project started. Also examining budgets to address road projects and Fire Department issues.

July/August 2023: Finalizing work drawings on the Park Restroom and Road Department projects. Trustees to review overall finances and Fire Department future financing.

October/November 2023: Working on implementing Park Restroom Project, Community Center Parking Lot Construction Project and Road Department Improvements. Developing information for additional County ARPA funds allocation.

December 2023: Examining Impact of increased costs associated with all operations and possible strategies to address these issues.

January-February 2024: Evaluating Fund Balances and estimated 2024 Revenue and Expenditures to ascertain which needed projects can move ahead. Need a strategy session with the Board of Trustees.

March through May 2024: There is a need to hold a strategy session regarding future costs of Fire/EMS Operations as the Township looks to the future to keep operations effective in light of inflationary conditions. Also

need to examine performance objectives for various operations. Need to examine methods to retain experienced quality personnel.

June through July 2024: Value Engineering associated with the Park Restroom needs to be completed and preparation of new design-build specs for bidding in July. Work with the County Land Bank to secure funds to help eliminate nuisances.

August through October 2024: Park restroom Project Construction. Examine operational costs and make decisions regarding future levies.

November 2024 through March 2025: Planning for large expenditures and future direction including consideration of Fire Tax Levy issues and major expenditures for the Road Department.

April through June 2025: Develop information for fire levy decision ballot issue. Need to examine equipment and building needs for the Road Department and Cemetery.

July-August 2025: Continue to set priorities by the Board related to fire operations, road department and cemetery operations and discerning physical plant items to be addressed.

.....

Old Business

Hanover Memorial Park Restroom Project

The restroom structure is complete. The final County Inspection took place Tuesday 6/17 and the structure was passed. The Occupancy Permit from Butler County was issued 4 days later. The budget for this project was set aside using Federal Grant funds required to be used for this project. The restroom was opened second week of July.

There are a few punch list items to be followed up by the contractor. Through another vendor automated security locking system is being investigated.

A formal recognition of the Dedication Plaque and Community Interaction Program was held on September 27th in front of the new restroom. A history of the project was presented. The Park Committee grilled and gave away hot dogs and hamburgers sponsored privately by Larry Miller and Jeff Buddo. A Fire Department life squad was on site for public showing.

Update : Zoning and Nuisance Issues

The zoning violation/ nuisance issue for 428 Morman Road is essentially complete.

The Township sent to the County Zoning Office complaints regarding two properties on either end of Stahlheber Road and one on Hamilton Richmond Road. No word back as of September.

Nuisance letters and discussions are ongoing reference Millville Avenue location, Old Oxford Road, Shady Lane, Hamilton Richmond Road and Fairy Drive. Several other properties are being reviewed for violations as time permits.

Resolution No. 46-23 had been discussed within Lt. Schuster's presentation.

Passed in 2023 and re-presented for discussion.

Resolution No. 46-23 Updating and Approving A Noise Regulation Policy

Whereas, in September 2002 the Hanover Township Board of Trustees adopted Resolution No. 78-02 regulating noise regulation in Hanover Township pursuant to Section 505.172 of the Ohio Revised Code; and,

Whereas, it is necessary to clarify and update the referenced noise regulation policy; and,

Whereas, Section 505.172 of the Ohio Revised Code still provides the authority for Townships to regulate noise pursuant to subsection (B) that is generated within any areas zoned for residential use.

Be it Resolved by the Board of Trustees of Hanover Township:

Section I. It is hereby declared for such purpose, within the unincorporated area of Hanover Township, it shall be unlawful for any person, or entity, to knowingly generate or knowingly permit to be generated, any unreasonable noise, sound or vibration associated with such noise or loud noise, sound or associated vibration .

A) Audible or perceptible, at a distance which is equal to, or exceeds, the lesser of:

1. 100 feet from the source of the noise, sound or vibrations; or
2. 50 feet from any boundary line of the property from which the noise regulation shall not be applicable to any of the activities exempted under the provisions of R.C. 505.172.

B) No loud noise between the hours of 11:00 PM and 7:00 AM is permitted unless specifically exempted by Ohio Revised Code Provisions.

Section II. The Butler County Sheriff's Office Deputies if contacted to respond to complaints regarding noise that appears not to be in compliance with this resolution may use their discretion in advising the violator to cease and desist.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 15th day of November 2023.

Board of Trustees

Vote

Attest:

Jeff Buddo
Douglas L. Johnson
Larry Miller

Gregory L. Sullivan
Fiscal Officer/ Clerk

Other:

The Board President asked the Fire Chief for a recap of the Truck Show held on August 9, 2025 including any revenues/receipts made from the event. Chief Clark asked on the fire officers in attendance to update. It was stated that this was still being worked on.

Mr. Henry gave a brief explanation of resolutions and motions before the Board of Trustees to be voted on. under New Business.

New Business:

Mr. Johnson made a motion to approve Resolution No.39-25 which was seconded by Mr. Miller. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Resolution No. 39-25

Designating 6:00 p.m. to 8:00 p.m. on Friday October 31, 2025 as the Time Period for Halloween Trick or Treat Activities in Hanover Township

Whereas, the Township promotes a safe and family-friendly environment for the community throughout the year; and

Whereas, the Township recognizes that Trick or Treat Halloween activities for children occur every October 31st; and

Whereas, the Township desires to designate a safe and reasonable time period for Trick or Treat activities for children that is consistent with time periods observed by most surrounding jurisdictions,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. Resolution No. 39-25 is hereby approved designating 6:00 p.m. to 8:00 p.m. on Friday October 31, 2025 as the time period for Halloween Trick or Treat activities for children in Hanover Township.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 17th day of September 2025.

Board of Trustees

Vote

Attest:

**Jeff Buddo
Larry Miller
Douglas L. Johnson**

**Gregory L. Sullivan
Fiscal Officer/ Clerk**

Motion

For several years Hanover Township has sponsored "Hanover Haunted Harvest" for kids as recommended by the Park Committee in order to provide a safe place to "trick or treat" with community involvement serving up to 350 kids. Sponsorships are sought each year and in kind product has been provided. However, in case expenses would exceed donations, a motion is in order to approve the expenses not to exceed \$3,000.00. Any candy left over is provided to the Fire Department for Halloween activities.

Moved by Mr. Buddo, seconded by Mr. Miller to approve the Township's sponsorship of the Haunted Harvest and approve expenses associated therewith not to exceed \$3000.00. After discussion, a roll call vote was taken with the vote as follows: All three Trustees voted yes.

(Sponsors to Date: Stony Run Enterprises, Butler Rural Electric, Grey Horse Motors, Diana Ramsey, Kelly's Bakery, Kendra Young, John Baumgartner)

Mr. Henry made some opening remarks regarding a grant award from the Ohio Bureau of Workers Compensation. The grant is Captain Mark Baden from the Fire Department worked on the grant and was in attendance. Captain Baden was asked to come forward present information about the grant.

Resolution No. 40-25

Accepting Grant Award from the Ohio Bureau of Workers Compensation for Safety Intervention for Fire Operations and Authorize Installation Contract for Exhaust System through the Approved Vendor Hastings Air Energy Control, Inc.

Whereas, the Township promote safety intervention techniques for fire operations; and

Whereas, Captain Baden working with the Administration applied for and the Township received grant award notification of \$13,873.88 to be matched with local funds of \$2,774.77 for the installation of an improved exhaust system for the Fire Station; and

Whereas, the Township desires to proceed ahead with the safety intervention improvements as approved by the Ohio Bureau of Workers Compensation,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. Resolution No. 40-25 is hereby approved accepting the grant award of \$13,873.88 from the Ohio Bureau of Workers Compensation and approving a contract with the approved vendor, Hastings Air Energy Control, Inc. for \$16,648.65 for exhaust system improvements in the Fire Station.

Section II. The Township Administrator and Fiscal Officer are hereby authorized to execute all documents associated herewith.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 17th day of September 2025.

Board of Trustees

Vote

Attest:

Jeff Buddo

Larry Miller

Douglas L. Johnson

Gregory L. Sullivan

Fiscal Officer/ Clerk

Mr. Buddo made a motion approve acceptance of the Ohio BWVC grant award including the matching funds of \$2,774.77 which was seconded by Mr. Johnson. After discussion, Mr. Sullivan all the roll with all three Trustees voting yes.

Fire Department Hose Testing

Resolution No. 41-25

Approving Three Year Agreement with Fire-Catt Precision Service Testing totaling as Recommended by the Fire Department for Fire Hose Testing to Insure Compliance with Safety Standards

Whereas, the Township Fire Department Administration requires annual hose and fittings testing each year to insure safe operations; and

Whereas; Fire-Catt Precision Testing Services performs this service on an annual basis and is seeking a three year agreement with the total cost over three years \$13,860.00: and

Whereas, the Township Fire Department wishes to proceed with the aforementioned testing for years 2025, 2026, and 2027,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. Resolution No. 41-25 is hereby approved authorizing a three year agreement with Fire-Catt Precision Service Testing at a cost not to exceed \$13,860.00 for the three years broken down by annual payments.

Section II. The Township Administrator, Fire Chief and Fiscal Officer are hereby authorized to execute all documents associated herewith.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 17th day of September 2025.

Board of Trustees

Vote

Attest:

Jeff Buddo
Larry Miller
Douglas L. Johnson

Gregory L. Sullivan
Fiscal Officer/ Clerk

Mr. Miller made a motion to approve Resolution No. 41-25 as recommended by the Fire Department which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Resolution No. 42-25

Approving Grant Agreement and Conditions for the Community Development Block Grant of \$32,000.00 for the Installations of an Adverse Weather Warning System with Butler County

Whereas, Hanover Township submitted Community development Block Grant applications to be funded by HUD through the Board of County Commissioners for grant year 2025; and

Whereas; the final step for implementation is authorize and sign the agreement attached herewith; and

Whereas, the agreement has been reviewed and approved by the County Prosecutor's Office,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. Resolution No. 42-25 is hereby approved for Approving Grant Agreement and Conditions for the Community Development Block Grant of \$32,000.00 for Installation of an Adverse Weather Warning System with Butler County.

Section II. Township Trustees and/or the Township Administrator are hereby authorized to execute said agreement and forward said document to the Board of County Commissioners.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 17th day of September 2025.

Board of Trustees

Vote

Attest:

Jeff Buddo
Larry Miller
Douglas L. Johnson

Gregory L. Sullivan
Fiscal Officer/ Clerk

Mr. Buddo made a motion to approve Resolution No. 42-25 reflecting the prior year grant application which was seconded by Mr. Miller. After discussion, Mr. Sullivan called the role with all three Trustees voting yes.

Resolution No. 43-25
Approve Hamilton Foundation Grant Request and Forms

Whereas, Hanover Township Fire Department may be in a position to seek a grant for Emergency Medical Service equipment through the Hamilton Community Foundation; and

Whereas, certain forms are required to be completed before a grant request can be considered; and

Whereas, it is in the best interest of the Township to authorize completion of the documents and application for grant funding,

Now therefore be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the Board of Trustees of Hanover Township authorize the completion of the information documents required by the Hamilton Community Foundation and to file an application for grant funding for Emergency Medical Service equipment.

Section II. That the Township Administrator and Fire Department representative are authorized to sign the documents referenced in Section I.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 17th day of December 2025..

Board of Trustees	Vote	Attest:
Jeff Buddo	_____	_____
Larry Miller	_____	Gregory L. Sullivan
Douglas L. Johnson	_____	Fiscal Officer/ Clerk

Mr. Miller made a motion to approve Resolution No. 43-25 which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Resolution No. 44-25
Authorizing Contract with Butler County Engineer’s Office for AMP/Brine Mix

Whereas, Hanover Township annually enters into various agreements with the Butler County Engineer's Office for a number of services including purchase of certain materials such as road amp/brine mix; and

Whereas the Butler County Engineer's Office meets all applicable State and local requirements through its bid process for road related services and materials; and

Whereas, in order to save money and expedite the bidding process, it benefits the Township to enter into an agreement with the Butler County Engineer's Office for road AMP/Brine Mix (\$.65 per gallon delivered) to assist with Hanover Township's treatment of roadways in the 2025-2026 winter season,

Now therefore be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the Board of Trustees of Hanover Township authorize entering into an agreement to participate with the Butler County Engineer's Office for the purchasing of road AMP/Brine Mix at \$.65 per gallon delivered for the 2025-2026 winter season.

Section II. That the Township Administrator and Road Superintendent are hereby authorized to file and sign all documents associated therewith including the forwarding of the estimated amp/brine mix needed as prepared by the Road Superintendent.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 17th day of December 2025..

Board of Trustees

Vote

Attest:

Jeff Buddo
Larry Miller
Douglas L. Johnson

Gregory L. Sullivan
Fiscal Officer/ Clerk

The Road Superintendent made a few comments and recommended approval. After discussion, Mr. Buddo made a motion to approve Resolution No. 44-25 which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Reminder: Next regular monthly Board meeting is scheduled for October 15, 2025.

Motion: Luminaut Architectural Services

As an extension of Resolutions Nos. 28-23 and 39-23 approving Luminaut Architects contract, authorize the Township Administrator to execute the estimated fees associated with construction review, inspections and after completion follow up for the Hanover Park Restroom Project. As an extension of these services to cover items for follow up to determine additional items that can be accomplished within budget, the Township Administrator approved this extension of services based upon hourly rates for services that may be rendered. Follow up motion for the record is needed.

Mr. Henry provided background information and referred to previous discussions with the Board on this topic. Mr. Johnson made a motion to approve the foregoing for the record which was seconded by Mr. Miller. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Mr. Henry addresses the Board and referred to the Miscellaneous Contract portion contained in the Board packets.

Items Included in this section for review by the Board of Trustees:

- 1. Butler County Building Permit Reports**
- 2. Newspaper Articles: Property Tax Issues**
- 3. OTA Letter: A Necessary Evil- Property Tax**
- 4. Medicount Management Report**
- 5. Public Notice: Board of County Commissioners Meeting EMA Issues**
- 6. Other**

There being no further public business for the Board to take up, Mr. Miller moved adjourn the public session and to enter into an Executive Session to discuss personnel items in accordance with Section 121.22 of the Ohio Revised Code, which was seconded by Mr. Johnson. Mr. Sullivan called for a roll call vote with all three Trustees voting yes. The Board moved into Executive Session. Mr. Miller made a motion to move out of Executive Session and reconvene the public portion of the meeting which was seconded by Mr. Johnson. Mr. Sullivan called the roll with all three Trustees voting yes. Public Session was reconvened but there was no further business to be consider by the Board.

There being no further public business, Mr. Miller made a motion to adjourn the meeting at 7:20PM which was seconded by Mr. Johnson. Mr. Sullivan called the roll with all three Trustees voting yes.

Date: 10/16/25